



Hill Officers' Spouses' Club 2010 Scholarship Application



The Hill Officer's Spouses' Club (HOSC) is a private volunteer organization serving the Hill Air Force Base community. A long-standing tradition, the club offers annual scholarships to military and Department of Defense (DoD) civilian dependents. Awards are based upon scholarship, leadership, and citizenship. Our goal is to identify and reward outstanding students.

- 1. Applicant Eligibility** – Applicants must meet ALL of the following criteria:
 - a. Seek an undergraduate or graduate degree at an accredited four-year college or university in the fall of 2010
 - b. Represent one of three categories:
 - i. An unmarried, legal dependent of active duty, activated guard/reserve, active duty retired, missing-in-action, deceased active duty or deceased retired military members of any branch of service OR
 - ii. An unmarried, legal dependent of a current active DoD Civilian assigned at Hill Air Force Base OR
 - iii. A married, legal spouse of active duty, activated guard/reserve, active duty retired, missing-in-action, deceased active duty or deceased retired military members of any branch of service
 - c. Live in the Utah counties near Hill Air Force Base
 - d. Possesses a cumulative grade point average (GPA) of 3.0 or better (based on a 4.0 scale)
 - e. Have received no more than one HOSC scholarship in prior years
 - f. For Cat A only (Graduating High School Senior), have taken the SAT or ACT.
- 2. Applicant Categories** – Applicants must apply in ONE of three categories:
 - a. Graduating High School Senior, undergraduate full-time
 - b. Continuing Student, full-time undergraduate or graduate. (All military spouses apply under Cat C, below.)
 - c. Military Spouse, undergraduate (minimum of 6 semester hours) or graduate.
- 3. Award Conditions**
 - a. Use of funds: Scholarship funds will be used for the 2010-11 academic year and within the United States or its territories. The award money is sent directly to the selected school and will be used only for tuition, fees, and books.
 - b. Return/Withdrawal of funds:
 - i. Recipients will provide the Scholarship Committee with their student identification number, address of the financial aid and scholarship office at college/university, and confirmation of acceptance/attendance at the school. This information must be received no later than 25 May, 2010, or the scholarship will be forfeited.
 - ii. The award will be returned to the HOSC if the recipient is not registered or enrolled in their selected college/university by 30 September 2010.
 - iii. When combined with other scholarships, the award will not exceed the cost of tuition, fees, and books for the academic year. Funds not used by 25 May, 2011, will be returned immediately to the HOSC.
 - iv. The award will be withdrawn if the recipient accepts an appointment to a military service academy, a full scholarship (tuition, fees and books), or a scholarship from another military officers'/enlisted spouses' organization for the same academic school year.
 - v. If the student withdraws from their program of study prior to the funds being exhausted, the remaining funds will be returned immediately to the HOSC.
 - c. Applicant agreement:
 - i. Application submittal indicates agreement with these conditions. Failure to comply may result in fund forfeiture.
 - ii. Applicant will notify the HOSC Scholarship Committee of any change in status, (e.g. change of schools, address, etc).
 - iii. Applicant agrees to remain a responsible citizen in good standing in the school and the community.
 - d. The HOSC reserves the right to at any time increase, decrease, or withdraw award funds.
- 4. Program Policies**
 - a. Selection Criteria: Selection criteria may include all or some of the following – academic achievement, essay, leadership, honors, community service, and work experience. Scholarships are merit based; financial need is not taken into consideration. Submission of an application does not guarantee a scholarship. The total amount awarded varies from year to year depending upon fundraising outcomes and donor response. Awards typically range from \$500 to \$2,000.
 - b. HOSC Scholarship Committee: This committee determines the number of scholarships and the monetary value of each scholarship based on available funds, the number of applicants, and judges' evaluations. Scholarship Committee members and their family members are ineligible for scholarship awards.
 - c. Judging: An impartial panel, independent of the HOSC, will evaluate all applications. Applicant confidentiality will be preserved during the selection process. Decisions of the judges are final. Judges and their family members are ineligible for scholarship awards.

- d. Applications & Notification: All materials submitted with the application become the property of the Scholarship Committee. Documents will not be released to applicants, nor will they be forwarded to other institutions or agencies. All applicants will be notified of selection results in writing no later than 30 April, 2010. Scholarship winners are encouraged to attend a scholarship reception in May.

5. Instructions

a. Application Format

1. All application materials must be submitted at the same time in a single envelope. Incomplete applications will not be considered, and packets will not be reviewed prior to judging – so all applications must be complete on submittal.
2. Each page of the application must include the last four digits of the applicant's SSN in the lower right hand corner.
3. Applications must be typed. Do not staple the pages of the application together. Do not attach a resume.

b. Application Packet – Paperclip (do not staple) in the following order:

1. Scholarship Application
2. Identification:
 - a. Applicants with Military Sponsors: Photocopy of the front and back of BOTH the sponsor's and the applicant's valid military identification card. Last four digits of SSN and expiration dates clearly visible. If the sponsor is deployed, and will not return prior to the application deadline, a Statement of Service signed by the sponsor's unit Commander may be substituted for the photocopy of the sponsor's ID card.
 - b. Applicants with Civilian Sponsors: Photocopy of sponsor's Hill AFB civilian ID card.
3. Current photo of applicant for future publicity purposes, not used in the judging process.
4. TWO identical copies of the Education and Experience Data Sheet. All requested sections complete. If section is "not applicable" or "none", please include the heading section and so indicate. (Do not include the directions or examples shown.)
5. TWO identical copies of the essay written by the applicant. Essay instructions:
 - a. Essays should be 1-2 pages in length (approximately 400-600 words).
 - b. Use APA style: Type the essay on 8½" x 11" white bond paper, with 1" margins on all sides, text double-spaced in 12-pt Times New Roman font. No outside sources or reference list required, but do adhere to correct grammar and usage.
 - c. Place your SSN (last 4 only) in the lower right corner of each page and word count at the end of the essay. (Do not use your name, school, position, or other identifiers in the essay.)
 - d. Choose and address ONE of the following topics:
 - (1) A family's military affiliation poses both challenges and opportunities for career-pursuant dependents. In what ways has your family's military affiliation shaped your current academic and career goals? What challenges will this field face in the foreseeable future, and how might your background help you contribute?
 - (2) It is often observed that leadership is best learned from followership. First, define leadership. Then, choose a leader that has personally impacted your own life. (This can be someone you know on a personal level or someone with broader social influence.) Explain the leadership skills you've learned from that individual and, finally, how those leadership skills will serve you and others in your chosen career course.
6. Academic Form. (Use appropriate form, below.)
7. Official transcripts. Grade reports or unofficial transcripts are NOT acceptable. (Some academic institutions require that official transcripts be sent directly to the HOSC. Please use address below, make note of direct-mailed transcript on application, and allow ample time for transcript processes. All application materials, including direct-mailed transcripts, must be postmarked no later than application deadline.)
8. Military Spouses enrolling in a university program for the first time should provide a copy of their SAT/ACT score report, if available. (Spouses pursuing prerequisite work prior to entering a graduate program should include an explanation detailing their intended timeline and academic plan.)

6. Delivery & Deadline:

- a. Applications must be complete and submitted by mail, postmarked on or before **Monday, 15 March, 2010**. (Applications cannot be accepted by e-mail, fax or hand delivery.) If you would like delivery confirmation, please arrange with the post office. DO NOT require signature at delivery.
- b. Mail applications to:

HOSC Scholarship Committee
P.O. Box 56041
Hill AFB, UT 84056-0041
- e. Direct inquiries to the HOSC Scholarship Committee, scholarships@hillosc.com

HOSC Scholarship Application

Include a photocopy of BOTH sides of the sponsor's military or Hill AFB civilian ID Card. For military only, include a photocopy of BOTH sides of the applicant's dependent ID card. Include a current photo of the applicant for publicity. (Photo will not be returned.)

APPLICANT INFORMATION

I am applying for (check one): HS Senior Continuing Student Spouse

Name (Last, First, Middle):

SSN: Applicant's ID Card Expiration Date:

Home Address (Street, City, State, Zip):

Home Phone: E-mail Address:

Current Academic Institution (name, city, state, zip):

If Known, Academic Institution Attending in Fall 2010 (Name, City, State, Zip):

Major or Area of Study:

Tuition Cost and Fees (Per Semester Hour):

SPONSOR INFORMATION

Rank and Name (Rank, Last, First, Middle): Secondary Parent (Last, First):

SSN: Sponsor's ID Card Expiration Date:

Status (check one): Active Duty Retired Military Civilian Deceased Activated Guard/Reserve MIA

Sponsor's Organization/Unit:

Sponsor's Work/Duty Address:

Duty/Work Phone: Home Phone (If Different): E-mail address:

Have You Previously Received A HOSC Scholarship Award? No Yes Year(s) Received:

I confirm that I have read the complete scholarship guidelines and agree to abide by the policies and conditions stated within. I certify that the information contained in this application is complete and accurate to the best of my knowledge and that the accompanying essay is the applicant's own work. I understand that application information will be used to confirm my scholarship eligibility. I give the HOSC permission to use application information and photographs, submitted by me or in which I may be included with others, for scholarship publicity, in print and web page, and to use my name in conjunction therewith. By signing this application, the student grants the scholarship committee the power and authority to request from the schools, the list of scholarships the student has received.

Applicant's Signature: _____ Date: _____

Parent or Guardian's Signature: _____ Date: _____

For HS Seniors/continuing education students: If sponsor is deployed, sponsor's spouse or parent/guardian of graduating high school senior/returning college student may sign here; please provide copy of Power of Attorney. For Spouses: If sponsor is deployed, military spouses may sign here; please provide copy of Power of Attorney.

Application Package Checklist (please check off the items as you complete them):

____ Scholarship Application Form (this page) Copy of sponsor ID card (both sides)
____ Applicant Photo Copy of applicant ID card (both sides) military dependents only
____ Education and Experience Data Sheet (2 copies) Essay (2 copies)
____ Academic Form with transcripts

DO NOT WRITE BELOW THIS LINE

Applicant Number: _____ Date received: __/__/__
Application Complete: YES/ NO Previous HOSC winner: YES/ NO
Date Notified of Results: __/__/__ Amount of Scholarship: _____ Source of Scholarship: _____
Student Accepted Scholarship: YES/ NO Date: _____
Verification of Enrollment: Received: __/__/__
Verification of Financial Aid: Requested: __/__/__ Received: __/__/__
Student ID Number: _____
Contact and Address of School: _____

SSN: _____

Education & Experience Datasheet

Fill in all information requested. If the answer is none or not applicable, please indicate. For all dates, except employment/community service use month/year (e.g. for May 2009 use 05/09). For employment and community service, use month/day/year. **Please delete directions and examples when completing your application.**

1. SCHOOLS ATTENDED:

<u>School (name, location)</u>	<u>GPA</u>	<u>Hrs (sem/qtr)</u>	<u>Dates attended</u>	<u>Graduation</u>
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In reverse chronological order (beginning with the most recent). HS students: list all schools you have attended since grade 9. Continuing Educations Students/Spouses: list final high school attended and all colleges, universities, and technical schools attended. For higher education, indicate your major/minor. Please use the following format:

Example:

Scholarship College, Scholarship, UT major: political science, minor: music	3.50	36 sem	8/06-Present	projected 5/10
Scholarship High School, Scholarship, UT	3.75		8/03-5/06	5/06

2. LEADERSHIP AND AWARDS:

<u>Award/Honor</u>	<u>Description</u>	<u>Date</u>
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In reverse chronological order, list all leadership positions held and awards, honors or special recognition earned during the last four years. Please give the title of the award, a short description of the recognition (most valuable player, academic achievement, etc) and the date received.

Example:

Treasurer,	Senior Class Steering Committee	8/07-present
Captain, Varsity Football Team	Scholarship High School	8/07-11/07
Golf Team	Scholarship HS letter	5/06
Eagle Scout, Troop 123	Scholarship, UT	4/06

3. ACTIVITIES AND ORGANIZATIONS:

<u>Activity</u>	<u>Description</u>	<u>Dates Involved</u>	<u>Hrs per Month</u>
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In reverse chronological order, list all school, extracurricular, personal, and community activities and organizations you have been involved in during the last four years. (e.g., art, athletics, music, church activities, clubs, community sports, debating, dramatics, school publications, scouting, student government, etc.) Please include the number of hours per month spent participating in these activities.

Example:

Drama Club	11 th grade role in Our Town	5/06-5/07	10
Varsity Football	wide receiver	8/06-11/06	25

4. EMPLOYMENT AND COMMUNITY SERVICE:

<u>Employer (name, location)</u>	<u>Position/Description</u>	<u>Dates</u>	<u>Hrs per Month</u>
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In reverse chronological order, list all employment experiences during the last four years. Include self-employment, unpaid employment, and **community service**. Please include the dates (month/day/year) each position was held, a SHORT description of the position, and the number of hours worked per month. If there is a break in the activity, i.e. worked only in the summer, please list consecutive dates separately.

Example:

Columbia Soup Kitchen, Scholarship, UT	dish washer	5/15/06 -present	10
MacKing Drive-In Restaurant, Scholarship, UT	Shift Leader	5/1/04-6/1/05	15
Managed five employees in the provision of food service.			

5. Additional Information (optional) – Explain any circumstances regarding your participation or lack of participation, in activities and employment of which you feel the selection committee should be aware.

SSN: _____

Academic Form: Graduating High School Senior

Directions for Applicant:

Please give this form to your school guidance counselor. Ask him/her to complete it, attach an official transcript (no copies will be accepted), and seal it in a separate envelope. Enclose the sealed envelope with your application. If you have begun taking college classes, you may enclose that official transcript also.

Directions for School Guidance Counselor:

Please complete this form, attach an official transcript, and return it to the student in a sealed envelope. If school policy dictates, send this form, with transcript, to:

Hill Officers' Spouses' Club
Scholarship Committee Chair
P.O. Box 56041
Hill AFB, UT 84056-0041

****Postmark deadline: March 15, 2010**

Student's Name: _____

Graduation Date: _____

Cumulative GPA (two digits on a 4.00 scale) _____ for freshman through the first semester of senior year (9-12)

Current Class Rank (7 semesters): _____ Class Size: _____ Percentile Rank: _____

Number of High Schools attended: _____

Highest SAT Score: _____ Date of SAT: _____

Highest ACT Score: _____ Date of ACT: _____

The information supplied in this application is accurate and is submitted for review by the judges in their evaluation process as established by the Hill Officers' Spouses' Club Scholarship Committee.

Counselor's Name: _____ Phone: _____

Counselor's Signature: _____ Date: _____

****Please attach an official, sealed transcript to this form. Thank you!**

SSN: _____

